ARTICLE I. NAME OF THE SOCIETY

The name of this organization will be: AMERICAN SOCIETY OF MINING AND RECLAMATION, hereafter referred to as ASMR.

ARTICLE II. PURPOSE OF ASMR

As a non-profit organization, the purpose of ASMR is to encourage and assist any agency, institution, organization, or individual in efforts to reestablish, enhance, or protect our natural resources disturbed by mining or other human activities, or by disturbance through natural events.

ARTICLE III. OBJECTIVES OF ASMR

Objectives of ASMR are:

1. To encourage communication between research scientists, the mining industry, regulatory agencies, landowners, and other interested parties with respect to mining and reclamation research and practices.

2. To promote and support research relating to land and water reclamation.

3. To provide technical expertise to those agencies, organizations, or others who seek assistance in the development and execution of research, demonstration projects, or reclamation plans.

4. To promote and support educational programs relating to reclamation of lands and waters disturbed by mineral extraction and other land disturbances.

5. To support other reclamation societies and organizations.

ARTICLE IV. MEMBERSHIP AND ELIGIBILITY

Section A - Membership Categories

1. Membership in ASMR is open to any person with an interest in the reclamation of lands and waters disturbed by mining or other human activities, or by disturbance through natural events.
2. Membership includes five categories: Student, Regular, Sustaining, Corporate, and Life.

Section B - Membership Eligibility (ASMR reserves the right to review applications to determine eligibility.)

1. **Student membership** - Any person presenting proof of being currently enrolled in an accredited college or university educational program shall be eligible for student membership. Each student member shall be entitled to cast a vote in ASMR business.

2. **Regular membership** - Any individual, who subscribes to the objectives and policies of ASMR shall be eligible for regular membership. Each regular member shall be entitled to cast a vote in ASMR business.

3. **Sustaining membership** - Any individual, agency, department, institution, corporation, or organization, including representatives from industry and the consulting sector, who subscribe to the objectives and policies of ASMR shall be eligible for sustaining membership. Sustaining memberships are intended to emphasize the company or organizational affiliation rather than regular membership. Each sustaining membership is entitled to cast one vote in ASMR business.

4. **Corporate membership** - Any Company who subscribes to the objectives and policies of ASMR shall be eligible for corporate membership. Each Company shall designate an individual be entitled to cast a vote in ASMR business. The rights and privileges of the Corporate representative are the same as either the regular or sustaining membership.

5. **Life membership** - Any individual or Company who has been a regular or sustaining member for a minimum of ten years (need not be consecutive) shall be eligible for life membership by making a single payment that is designated as a lifetime membership fee established by the National Executive Committee. The rights and privileges of the lifetime membership are the same as either the regular or sustaining membership.

Section C - Membership Responsibilities and Privileges

1. Any regular, corporate representative, sustaining representative, or life member may serve on the National Executive Committee. Any regular, corporate representative, sustaining representative, or life member may hold office within a Technical Division (students may be members of a Technical Division, but not serve as Chair). Any student, regular, corporate representative, sustaining representative, or life member may be a member of one or more ASMR committees, attend meetings, and vote on matters of the society.

2. Members may be affiliated with one or more Technical Division(s) by denoting their choices on the annual renewal form.
3. An organization holding a corporate membership shall designate one person to represent that organization; the representative of this organization has the same privileges as a regular member. An individual may join as a sustaining member.

4. The responsibilities and privileges of student, regular, corporate, and sustaining members are rights granted only to those who have paid up-to-date annual dues.

ARTICLE V. ASMR ORGANIZATION

ASMR shall be comprised of the general membership, a National Executive Committee, Executive Secretary, several Technical Divisions, and standing and interim committees.

Section A - National Executive Committee (hereafter referred to as the NEC)

1. The NEC will be the ASMR Executive Board and shall be comprised of the President, President-Elect, immediate Past-President, four Representative members (hereafter referred to as NEC Delegates) elected by the ASMR membership, a Technical Division (TD) Representative selected by the TD Chairpersons or elected by the ASMR Membership, an Early Career representative (restricted to an individual with 10 or fewer years of experience in the profession), elected by the ASMR Membership, and the Executive Secretary who will be an ex-officio member.

2. The NEC will have specific executive responsibilities including:
   a. Governance and administration of ASMR’s bylaws,
   b. Administration of ASMR’s finances,
   c. Appointment of standing committees or other special groups as needed,
   d. Approval of new Technical Divisions (hereafter referred to as TDs),
   e. Managing of the annual ASMR National Meeting

3. The NEC will carry out its executive responsibilities through delegation of work and activity of ASMR to the standing or interim committees, TDs, subgroups, and other NEC-designated entities except for the duties of the Executive Secretary. The chairperson of the standing or interim committees will report to the NEC at the National Meeting and to the Executive Secretary at other times during the year.

4. NEC members have equal voting rights. In case of a tie vote, the Executive Secretary may cast a vote. No other attendees, including chairpersons of committees at NEC meetings, including conference calls or web meetings, have voting rights. Hereafter, reference to NEC meetings includes conference calls and web meetings.

Section B - Standing and Interim Committees

1. The NEC will organize standing and interim committees that include a broad cross-section of ASMR membership.
2. The NEC may also find it necessary to organize special groups to carry out specific ASMR projects. Such groups will be disbanded once the project is completed.

Section C - Technical Divisions (TDs)

1. The NEC shall authorize formation and dissolution of TDs whose purpose and objectives are consistent with those of ASMR. The NEC will appoint or approve a Chairperson of the newly formed TDs. All new TDs will be required to submit a charter to the NEC within one year of being approved.

2. Charters should be reviewed by the current TD chair every five years and submit the revised charter to the NEC so it can be approved and placed on the ASMR web page. This is to be accomplished each time the calendar year ends in a five or zero. Input from the members of the technical division is recommended.

ARTICLE VI. ELECTION OF NEC MEMBERS

Section A - Elections

1. ASMR will annually elect from its members a President-Elect of the NEC. The President-Elect of the NEC shall serve as the NEC Secretary and succeed to the position of President of the NEC after the ASMR Annual Meeting Awards Luncheon or Dinner and will serve as President in the current President’s absence. The President of the NEC, following her/his year as president, shall succeed to Past-President of the NEC.

2. The ASMR will annually elect from its members two NEC Delegates who will hold office for a period of two years. Their official duties will begin at the first NEC meeting during the National Meeting following their election and will conclude after serving two years. In case of a tie vote, both candidates will serve on the NEC for the duration, making the total of number of delegates five (5) for that two year period.

3. The NEC TD Representative will be selected by the TD Chairpersons or elected by the ASMR Membership and will hold office for two years, with a possible extension of one year if approved by a majority TD Chairperson vote. Their official duties will begin at the first NEC meeting during the National Meeting following their election and will conclude after serving two years.

4. The Early Career Representative (restricted to an individual with 10 or fewer years of experience in the profession) will be elected by the ASMR Membership and will hold office for two years. Their official duties will begin at the first NEC meeting during the National Meeting following their election and will conclude after serving two years.

Section B - Nominating Committee
1. The Nominating Committee shall be comprised of the NEC immediate Past-President and the two outgoing NEC Delegates. If the TD and Early Career Representative positions are outgoing, the representatives should be on the nominating committee.

2. The Nominating Committee shall annually seek at least two candidates for position of President-Elect, each of the two outgoing NEC Delegate positions, the TD Representative position if outgoing, and, the Early Career Representative position if outgoing. The Nominating Committee will be responsible for ensuring a broad technical and employment based representation of candidates in consultation with ASMR members.

Section C - Ballots

1. A ballot shall be prepared providing current and historic professional information regarding the nominee for each office. This ballot shall be circulated to the membership by October 1 with the election results announced by December 15.

2. Only those ballots received, either electronically or on paper, before November 15 will be counted. Electronic elections may be used, provided a mechanism is in place to prevent an individual voting more than once. Paper ballots, if used, must be returned in an envelope provided with the ballot and professional information.

Section D - Vacancies

1. In case an NEC member cannot continue her/his obligations, the vacancy will be filled by appointment by the President (or if vacated, by the President-Elect) with endorsement from members of the NEC. Any NEC member who misses more than three consecutive NEC meetings, including conference calls or web meetings, may be removed and replaced via appointment by the President (or if vacated, by the President-Elect) with endorsement from members of the NEC.

ARTICLE VII. DUTIES AND RESPONSIBILITIES

Section A - The National Executive Committee (NEC):

1. Is responsible for executing policies of ASMR and its membership in accordance with the stated objectives and other directives that will best serve the interests of ASMR.

2. Has the power to appoint an Executive Secretary and other personnel necessary to the operation of ASMR and shall define duties, responsibilities, and compensation of these individuals. These duties shall be defined in the employment contracts with the individuals.

3. Shall establish procedures for assessing and collecting monies required for ASMR’s activities, including those of TDs and other standing and interim committees.

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4. Will be responsible for approving or denying proposals for the establishment of TDs, committees, and/or other proposed actions. The NEC or ASMR members may initiate the formation of TDs, committees, or proposed actions. The NEC shall establish minimum requirements for the establishment of TDs, committees, and approved actions.

5. Shall establish policies and procedures for managing ASMR’s National Meeting.

**Section B - National Executive Committee (NEC) Members**

1. The President or an appointed NEC member shall represent the ASMR in all executive functions.

2. The President shall preside at all NEC meetings and be responsible for executive actions in carrying out the policies designated by the NEC. The President shall be responsible for the notification of members and all arrangements for meetings of the NEC with appropriate assistance from the Executive Secretary.

3. The President-Elect shall preside at the meeting of the NEC in the absence of the President. The President-Elect, or her/his designee, shall be responsible for recording the proceedings of all NEC meetings and general business meetings. With the assistance of the Executive Secretary, he or she shall provide a summary of the NEC meetings on the ASMR website.

4. Once the minutes have been approved, the entire set of minutes from both sessions taking place at the National Meetings will be placed on the ASMR website. For conference calls or web meetings, summaries of the minutes, including any motions are to be placed on the website once the minutes have been approved.

5. The immediate Past-President will be responsible for attending all NEC meetings, shall serve for one year on the NEC, and will be the Chairperson of the Nominating Committee for election of a President-Elect and other NEC members.

6. The NEC Delegates, the TD Representative, and Early Career Representative will be responsible for attending all NEC meetings, be responsible for developing executive policies and actions associated with ASMR operations, and will provide general leadership to the ASMR members. The TD Representative is responsible organizing and overseeing the TDs as defined in the ASMR bylaws.

**ARTICLE VIII. MEMBERSHIP FEES**

**Section A - Membership Payment**

1. Membership fees shall become due and payable on the first day of January in each year. Membership becomes delinquent on March 31.
2. The Membership Renewal Form will be mailed or sent electronically to all active members on or about December 15. This form will also be sent to those persons who had been active the previous three years as encouragement to become active members in ASMR.

Section B - Establishment of Fees

1. The membership fees will be established by the NEC and may be changed as needed to sustain the operation of ASMR.

ARTICLE IX. DONATIONS AND COOPERATIVE AGREEMENTS

The NEC may accept donations or enter into cooperative agreements with any agency, institution, or organization for the purpose of carrying out objectives of ASMR.

ARTICLE X. MEETINGS

Section A - National Meetings

1. The NEC shall set the date, time, and location of National Meetings and notices of such meetings shall be communicated to all members through ASMR's primary print or electronic outlets at least six (6) months in advance of the meetings.

2. A general business meeting will be included during each National Meeting. The business meeting shall include reports from the President of the NEC, other NEC members, and/or all standing or interim committees.

3. Each technical division shall also hold a business meeting following one of the sessions where presentations related to their division are presented at the National Meeting. Items to be discussed include but are not limited to the following: a representative of the NEC shall present items discussed at the NEC meeting, discussions as to possible symposia may be considered, items or concerns that the NEC should address in their second meeting following the general sessions, and any other relevant business.

4. All meetings of ASMR shall be conducted according to Robert’s Rules of Order.

Section B - The National Executive Committee (NEC)

1. The NEC will meet twice during the ASMR National Meeting. The first meeting shall take place on the day preceding the start of the National Meeting and will be presided by the President. The second meeting will consider ASMR business and items originating from the General Business Meeting, and will be conducted by the new President.

Section C - Standing and Interim Committees and Special Groups
1. The Chairperson of any committee or group established by the NEC shall set the date, time, and location of all meetings.

ARTICLE XI. MAJORITY DECISIONS

Section A - National Executive Committee (NEC)

1. At meetings of the NEC, actions shall be authorized by a majority vote of NEC Members present. Robert’s Rules of Order define a quorum as 50% plus one of the voting members.

Section B - Annual Meeting

1. At all National (e.g., General Business) meetings, action shall be authorized by a majority vote of ASMR members present.

ARTICLE XII. TERMINATION OF ORGANIZATION

Upon voluntary or involuntary termination of this organization, all unused assets shall be distributed at the discretion of the NEC to other non-profit organizations qualifying for tax-exempt status under the tax status Section 501 (c) (3) of the Internal Revenue Code.

ARTICLE XIII. BYLAW AMENDMENTS

The bylaws of ASMR may be amended by a majority vote at any National General Business meeting, provided prior notice of any proposed amendment is given to the membership at least 30 days before the meeting. At the option of the NEC, the bylaws may be amended by majority vote of those responding using electronic ballots provided that such ballots are received by the date specified on the ballot. The amended bylaws shall become effective immediately after approval following an official count of the received ballots.