MEETING SUMMARY & ACTIONS
ASMR NEC ANNUAL MEETING
JUNE 12, 2011 9 AM – 5 PM
JUNE 15, 2011 3 PM – 5 PM

Eddie Bearden: Presiding
Kimery Vories: meeting notes

NEC Members Present
Dick Barnhisel
Eddie Bearden
Scott Belden
Bruce Buchanan
Wayne Erickson
Jim Luther
Dennis Neuman
Brenda Schladweiler
Pete Stahl
BT Thomas
Abbey Wick

Guests: David Lang

Bruce Buchanan made the motion that at the Tupelo meeting the name tags need to show who has recruited a new member(s) (ROM) and the number of years of ASMR membership. BT Thomas seconded the motion. Motion passed unanimously.

Action: Brenda Schladweiler made the motion that the November 2010 thru October 2011 budget be approved which was seconded by Pete Stahl. The motion was passed unanimously.

Actions: (1) BT Thomas will investigate how to have an Online Journal that is registered and have an impact factor. They will contact Bob Kleinmann who has recently gone through the process. BT Thomas and Pete Stahl would be responsible for this investigation.

(2) Bruce Buchanan proposed that the Journal committee continue with the goal of providing guidelines for an online journal by August 1, 2011. The goal for publication of the first issue of the journal will be January of 2012. Brenda Schladweiler seconded the motion. Approved with two abstentions by Wayne Erickson and Abbey Wick.
Bruce Buchanan proposed that for the Tupelo meeting single page abstracts will be required. Extended abstracts to four pages or written papers are optional. BT seconded the motion. Motion passed unanimously.

Manuscript Review Guideline status: Dennis Neuman, Pete Stahl, BT Thomas, Richard Barnhisel

Action: Dennis Neuman Proposed that the Executive Secretary be given full authority to set a final deadline for abstract and paper submittal prior to the annual meeting. These dates cannot be changed without approval by the NEC.

1) The meeting announcement and Preliminary call for abstracts will be the 1st Monday in August.
2) The final call for abstracts is the 1st Monday in October.
3) Abstracts are due by the 1st Monday in December.
4) Draft Papers are due by the fourth Monday in January.
5) Draft papers reviews completed by 3rd Monday of March.
6) Revised paper is due by 4th Monday in April. Bruce Seconds the motion. 
   Motion Passed Unanimously.

Internet Based Talks vs CD for Proceedings: Presentation of the software by Bob Dunker.

Action: Dennis Neuman moved that Dr. Barnhisel obtain the Camtasia software for a 30 day trial and then report to the NEC the suitability for ASMR and the costs and logistics. Bruce Buchanan seconded the motion. Motion Passed Unanimously.

Water Management Division Chair: Report by Dr. Barnhisel.

Action: Bruce Buchanan moved that Dr. Barnhisel contact Gwen Geidel Louis McDonald to see if they are willing to serve as the water management division chair and co-chair. When these people accept, a letter will be sent to the current division chair informing him of the transfer of responsibility. The motion was seconded by Brenda Schladweiler. Motion passed unanimously.

Student Travel Funds:

Action: Bruce Buchanan motioned and Dennis Neuman seconded a motion that any funds dedicated to Student travel that is not currently in CDs will remain earmarked for student travel but will not be placed in a CD. Motion passed unanimously.

Selection of a Replacement Executive Secretary.

Action: Dr. Barnhisel will develop and send out an advertisement soliciting applications by regular mail for an executive director signed by the President of ASMR by September 1 with a deadline of October 1, 2011. Letter will include
instructions for the applications. The solicitation will also be advertised on the website.

**Goal:** The Presidents will review the applications and recommend the top two to three for interview by the NEC at the Tupelo meeting. The NEC would plan to make an offer in January of 2013.